

**MINUTES OF ANNUAL GENERAL MEETING OF 33<sup>RD</sup> NORWICH SCOUT GROUP  
EXECUTIVE  
HELD ON TUESDAY 28 SEPTEMBER 2021 at 19:00  
VIA ZOOM**

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<b>Present:</b>	<b>Post Title</b>
Andrew Parle (AP)	Group Scout Leader
Justine Davenport (JD)	Secretary
John McGrath (JM)	Executive Committee Member
Sarah Fearn (SF)	Executive Committee Member
Luke Kittridge (LK)	Executive Committee Member
Heather Battigan (HB)	Cub Scout Leader
Tony Buttifant (TB)	Scout Leader
Sue Flynn (SFI)	Beaver Scout Leader
James Pannell (JP)	Assistant Scout Leader
Jane Woolett (JW)	Parent
Phil Atkinson (PA)	Parent

<b>Item</b>	<b>Minute</b>	<b>Action</b>
<b>1</b>	<b>Welcome</b> AP welcomed everyone for coming, he explained that the agenda would be up on the screen and all the documents were available on the website.	
<b>2</b>	<b>Apologies for absence</b> Malene Bloomfield (MB), Dawn Inger (DI)	
<b>3</b>	<b>Minutes of previous AGM</b> Minutes of last AGM were considered. No questions or comments were raised.	
<b>4</b>	<b>Receive and adopt the Annual Report</b> Annual Report is on the website, and everyone had a copy emailed to them. AP read out the Chairperson's report as she was able to attend. No questions or comments were raised so it was received and adopted.	
<b>5</b>	<b>Receive and adopt the Financial Statement</b> The financial report was not finalised in time for the AGM. John is standing down as Treasurer and AP thanked him for his many years of service to the group. The Financial report will be finalised, approved, and sent to the Charity Commission.	

**6 Group Scout Leader's nomination for Group Chair**

DI nominated as Group Chairperson.  
Proposed by AP, seconded by HB. All in favour.

**7 Elections of Officers**

Mandy Brown was nominated as Treasurer.  
JD nominated as Secretary.  
Proposed by SFI, seconded by JP. All in favour.

**8 Election of Group Executive Members**

JM, MB, SF, LK, JP were nominated as Elected Members.  
Proposed by JD, seconded by PA.

Sectional Representation are TB and HB. Both opted in and agreed to continue.

**9 Group Scout Leader's Report**

AP gave a brief update. Health of the scout group is excellent with all sections full and with waiting lists. A new explorer group has started up.

Covid has been kind in terms of government grants. We have healthy reserves and money to invest.

AP stated we are much more than that though - we have full and packed programmes which parents appreciated. We owe the volunteers a debt of gratitude for all the hours they give. AP thanked the children; it has been inspiring watching them throwing themselves into things.

**10 Closing Comments**

TB showed a slideshow of all the work that has been carried out on Standley Lodge.

AP thanked everyone for attending.

Meeting closed at 19:32